

## Implementation Method of National Taiwan University of Science and Technology Learning Partner Program

1. For the purpose of solving students' academic problems effectively, and encouraging students with outstanding academic performance to assist their peers with their studies, NTUST has launched implementation method.
2. Available courses for Learning Partner Program are major courses of every college/department and math/science related courses for first/second year of undergraduate program.

Each college/department is the authority concerned for application of major courses, and application of math/science related courses for first/second year of undergraduate program are managed by Center for Teaching and Learning Development.

3. Case handling unit that handles more than five courses with the accompanying reading service or more than 30 students applying for accompanying reading service may apply for part-time students to assist with the administrative business of accompanying reading service, and the maximum working hour should not exceed 12 hours per month.

4. The application for learning partner should obey following rules.

- (1) Applicant must be NTUST student and take the same course as applied.
- (2) There are individual learning partner and group learning partner. Individual learning partner is 1 to 1 or 1 to 2. Group learning partner is 3-5 people or over 6 people as a group.
- (3) Student and course lecturer can submit application to authority concerned. The tutor is assigned by authority concerned.
- (4) Learning partner activity time is 8 am to 9 pm from Monday to Friday. Time unit for learning partner activity is an hour. Each tutoring is at most 2 hours. Each person apply for tutoring at most is 8 hours per month.
- (5) The location for tutoring will be limited and announced by authority concerned.

5. Base on the principle of the project, tutor should be undergraduate student and obey following rules.

- (1) The academic grade of previous semester should be 40% above in the class.
- (2) The grade of course tutor applied should be A or better.
- (3) Do not be the teaching assistant of the course as the same time.

6. Tutor should obey following rules when he/she teach students.

- (1) After tutoring, tutor should fill in partner teaching record and submit to authority concerned in 3 days.
- (2) Teaching hours for every tutor should not be more than 8 hours per month.
- (3) Wage of individual tutoring is NTD250/h. As for group tutoring, wage of group

size in 3 to 5 people is NTD350/h, and wage of group size above 6 people is NTD450/hr.

(4) Must not do homework for learner.

(5) The concerned authorities will inspect tutoring occasionally. Tutors will be warned if violation to the rules above occurs for the first time. For the second time, the tutor will be disqualified from the project.

(6) Tutor will also be disqualified from the project if the tutor scores 3.5 points or below in Learning Project Satisfaction Survey.

7. Student should obey following rules when he/she participate in learning partner activity.

(1) Student should prepare some questions before tutoring activity.

(2) After tutoring, student should fill in learning project satisfaction survey and submit to authority concerned.

(3) Teaching content should be related to course.

(4) Student can ask for changing tutor once in learning partner activity.

8. The regulation will implement after School Administration Council approve.