

## 化工系橢圓偏光儀 (Spectroscopic Ellipsometer)

### 使用申請單

申請使用時間： 年 月 日 時至 年 月 日 時

樣品描述/基材：

- 1.願遵守精密儀器及常用設備管理辦法。借用人：\_\_\_\_\_
  - 2.儀器如有損壞，願意負責修復。 指導教授：\_\_\_\_\_
  - 3.儀器負責老師意見： 簽名：\_\_\_\_\_
  - 4.技術員意見：(借用人此次申請應繳儀器維護金\_\_\_\_\_元  
借用人本學年累計應繳儀器維護金\_\_\_\_\_元。)
  - 5.外系或外校申請者請化工系系主任簽名：\_\_\_\_\_
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申請使用時間： 年 月 日 時至 年 月 日 時

- 1.請閱讀精密儀器及常用設備管理辦法。 借用人：\_\_\_\_\_
- 2.開機前先在儀器保養維護記錄簿上登記。
- 3.消耗性器材(紙、筆等)由系採購，再由使用者按登記使用時間比例分擔。
- 4.自 102 年 1 月 1 日起，本系使用者每次申請儀器，每半小時需繳儀器維修基金200元，一年度繳滿 20,000 元者，則該年度內不需再行繳交。關於儀器維修基金之繳交，本系使用者得於次一年度開始之兩個月內繳清，未繳清前，不得再借用該儀器。校內外系每小時 1350 元，校外研究單位每小時 1500 元，校外營利機構每小時 2500 元。此外，不分校內外開機即收取基本費半個小時。
- 5.於預約之時間如不能使用，需於 24 小時前通知技術員，否則即取消該次使用權利，並縮短其往後登記使用該儀器之最長期限。

\*本儀器目前負責之技士為\_\_\_\_\_ (E2-100)

\*本儀器目前負責之老師為\_\_\_\_\_ 洪儒生老師 (E2-307)

# 化工系橢圓偏光儀 (Spectroscopic Ellipsometer)

## Registration form for Spectroscopic Ellipsometer (SE)

Registration date (Month/Date/Year) : \_\_\_\_\_

Registration time : \_\_\_\_\_

Essentials self-prepared by the user : \_\_\_\_\_

1. I will follow all the regulations and instructions of the instrument. User's signature : \_\_\_\_\_

2. I am willing to take the repairing responsibility if the instrument is damaged.

Adviser's Signature : \_\_\_\_\_

3. Comments from the professor-in-charge :

4. Comments from the instrument technician : (Usage fee to be charged : \_\_\_\_\_ NT dollar.)

(Accumulated charged usage-fees of this academic year : \_\_\_\_\_ NT dollars)

5. Signature of the chairman of the Chemical Engineering Department : \_\_\_\_\_

(Required for applicants from departments/institutions other than Chemical Engineer.)

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## 化工系橢圓偏光儀(SE)使用核准單

### Usage Permission for Spectroscopic Ellipsometer (SE)

Scheduled usage date (Month/Date/Year) : \_\_\_\_\_

Scheduled usage time : \_\_\_\_\_

User name : \_\_\_\_\_

1. Please carefully read the instrument manuals and the regulations before the usage.

2. Be sure to take a record of the usage in the note register before operating the instrument.

3. Consumption goods, such as paper and pens, will be provided by the department with the fee shared by all the users and charged to each user based on the accumulated usages.

4. Rates for instrumentation usage:

(1) Ch.E., NTUST users: 400 NT dollars / hr. Maximum charges for an academic year: 20,000 NT dollars. NO registration will be allowed if the charged fees of the previous year are not paid off within the first two months of the new academic year.

(2) Users from other NTUST departments: 1350 NT dollars / hr.

(3) Users from other research institutions: 1,500 NT dollars / hr.

(4) Users from profit organization: 2,500 NT dollars / hr.

5. DO inform the technician within 24 hours of the scheduled time if you want to cancel the reservation. Otherwise you will still be charged.

Technician \_\_\_\_\_ (E2-100)

Professor-in-charge Lu-Sheng Hong 洪儒生老師 (E2-307)